TERREBONNE PORT COMMISSION

**MINUTES**

**April 11, 2023**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Greg Landry, Steve Crispino, John DeBlieux, Jacob Brown, Joe Caldwell and Bill Purvis and Dan Davis

**Absent: None**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager, Wayne Lirette - Maintenance

**Legal: Patti Floyd – Schwab Law Firm**

**Consultants Bill Blanchard – GIS, Jack Plaisance – T. Baker Smith, David Waitz and Craig Hebert**

###### Media: None

###### Guests: Norby Chabert with Claitor and Chabert

1. **WELCOME AND INVOCATION** 
   1. **Bill Purvis, President, called the meeting to order and led with the invocation by Greg Landry and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – Norby Chabert with Claitor and Chabert was present to discuss the bill watch and the bills that PAL has taken a position on. He discussed capital outlay and meetings he had regarding. The capital outlay funding for this year is not in jeopardy.**
3. **APPROVAL OF MINUTES AND ABSENCES**
   1. **A motion by Steve Crispino and seconded by Joe Caldwell approving the minutes of the March 14, 2023 regular meeting. No opposition. Motion passed.**
   2. **A motion by Steve Crispino and seconded by Greg Landry approving the absence of Dan Davis from the March 14, 2023 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances were reviewed and approved for the month of March 2023 on a motion by Steve Crispino and seconded by John DeBlieux. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **CBP (OFO) Expansion – Craig Hebert was present to give a project update. The front countertop is being installed today. The Fire Marshall will be contacted to set up the inspection which should take 7-10 days. David Landry with Technology Professionals is finalizing the security.**
   2. **Other Port Projects**
      1. **HNC Deepening Study – Bill Blanchard with GIS was present to give a project update. Bill discussed 21 lines that are possibly re-drill lines and will be surveyed. They will initially focus on the Hilcorp lines. The Texas Petroleum line will also be surveyed. Once the survey data is complete, letters will go out to begin the meetings. Next Friday the new Colonel is coming down and plans to meet at the Port, then tour the channel by boat. A motion by Dan Davis and seconded by Steve Crispino to approve the GIS invoice in the amount of $50,257.50. No opposition. Motion passed.**
      2. **HNC Maintenance Dredging (Corp) – David discussed his report. Apollo is running about a month behind schedule. Short Cut Canal needs to be dredged. The current contractor submitted a quote to dredge. Next Generation was contacted for a quote. David plans to reach out to a local dredge for a quote. A motion by Steve Crispino and seconded by John DeBlieux to allow David to award the project to the lowest, qualified bidder based on the decision of David, Bill Purvis and Jacob Brown. Joe Caldwell abstained from the vote. Motion passed.**
      3. **HNC Rock Jetty – David briefly discussed a grant opportunity.**
      4. **Port Pump – David Waitz was present to give a project update. A motion by John DeBlieux and seconded by Dan Davis to accept the certificate of substantial completion to begin the 45 day clear lien period. No opposition. Motion passed.**
      5. **Chet Morrison Project – Nothing to report.**
      6. **Eagle Lease – A motion by John DeBlieux and seconded by Greg Landry to renew the Eagle lease. No opposition. Motion passed.**
      7. **Delta Coast General Engineering Agreement – David discussed the need for a general engineering agreement due to Delta Coast working on right of ways. A motion by Greg Landry and seconded by Joe Caldwell to approve a general engineering agreement with Delta Coast with an upset limit of $10,000. Steve Crispino abstained. Motion passed.**

**VII.COMMITTEE REPORTS – John DeBlieux asked the status of the strategic planning. David advised that he received two quotes from marketing agencies. John would like to schedule another meeting. David will ask Shaun Toups to attend the next Marketing Committee meeting.**

**VIII.COMMISSIONER’S COMMENTS – The Chairman thanked T. Baker Smith for lunch.**

**IX.STAFF REPORT – David Rabalais discussed the positive feedback of the PAL Conference as it was a great event.**

**X.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by Joe Caldwell. The meeting was adjourned at 12:06 pm. No opposition. Motion passed.**